

**TECHNICAL COORDINATING COMMITTEE
OF THE
HUNTSVILLE-AREA METROPOLITAN PLANNING ORGANIZATION
MINUTES**

Regular Meeting - August 17, 2022 - 3:00 p.m.

Huntsville, Alabama

Committee Members:

Ms. Kathy Martin	City of Huntsville, City Engineer
Mr. John Autry	City of Huntsville, Public Transit
Mr. Nicholas Nene	City of Huntsville, Traffic Engineering
Ms. Brandi Quick	City of Huntsville, Ditto Landing
Mr. Michael Johnson	City of Madison, Engineering
Mr. Chuck Faulkner	Madison County
Mr. Steve Dinges	Madison County
Mr. Jay Howell	Redstone Arsenal
Ms. Sara James	TARCOG
Ms. Erin Tidwell	TARCOG
Mr. Lynn Wood	Alabama Department of Transportation
Mr. Derek Hodges	Alabama Department of Transportation

MPO Staff Members:

Mr. James Moore
Ms. Shontrill Lowe
Mr. James Vandiver

The meeting was called to order by Mr. James Moore at the time and place noted above.

Mr. Moore stated the first item on the agenda was Approval of the Minutes of the meeting held on June 8, 2022.

Ms. Tidwell moved for approval of the minutes of the meeting of the Technical Coordinating Committee held on June 8, 2022, which motion was duly seconded by Mr. Autry and was unanimously approved by the Technical Coordinating Committee members present.

Mr. Moore stated the next item was the adoption of the Final FY 2023 UPWP.

Mr. Moore recognized Ms. Lowe.

(Ms. Lowe made a PowerPoint presentation.)

Ms. Lowe stated that Resolution No. 17-22 adopted and supported the FINAL FY 2023 UPWP. She stated this was the annual work program for the Planning Department, that they normally did things such as the Long-Range Transportation Plan and the Transportation Improvement Program, and this year they had added extra tasks, the Electric Vehicle Infrastructure Development Plan and a couple of corridor studies, with the first one being the Old Big Cove Corridor Study. She stated the reason this was included was because it was a multi-jurisdictional type product.

Ms. Lowe stated that the TIP would also be developed through this, that the current TIP went through FY 2023, so they would be gearing up for the FY 2024-2027 TIP with the FY 2023 UPWP planning funds.

Ms. Lowe stated that the apportionment they had for the year was about \$567,988, in federal funds.

Ms. Lowe stated the total budget, as they could see on their website, in the different pages of the FY 2023 UPWP, was about \$780,000.

Mr. Autry recommended approval of Resolution No. 17-22, adopting the FINAL Unified Planning Work Program for Fiscal Year 2023.

Said motion was duly seconded by Mr. Nene.

Mr. Moore called for the vote on the above motion, and it was unanimously approved by the Technical Coordinating Committee members present.

Mr. Moore stated the next item on the agenda was the adoption of the

Continuity of Operations Plan (COOP).

Mr. Moore recognized Ms. Lowe.

(Ms. Lowe made a PowerPoint presentation.)

Ms. Lowe stated that Resolution No. 18-22 adopted the Continuity of Operations Plan. She stated the last time they had had one of these was in 2005, and this was basically an update, in case of anything happening, such as a natural disaster or a pandemic, something of that nature, so they would know how to put the Huntsville-Area Metropolitan Planning Organization back together again, whether that would be staff, data, or facilities. She stated they had updated this plan, per ALDOT's request, to include things of that nature, such as a pandemic.

Mr. Autry recommended approval of Resolution No. 18-22, adopting the updated Continuity of Operations Plan.

Said motion was duly seconded by Ms. Quick.

Mr. Moore called for the vote on the above motion, and it was unanimously approved by the Technical Coordinating Committee members present.

Mr. Moore stated that the next item on the agenda was a TRiP 2045 LRTP Amendment.

Mr. Moore recognized Ms. Lowe.

(Ms. Lowe made a PowerPoint presentation.)

Ms. Lowe stated that Resolution No. 19-22 held them to adopt and support the System Performance Report. She stated that the TCC members might recall that back in April of 2021, they had a Transportation Management Area (TMA) Certification with FTA and FHWA. She stated that, basically, they came in and looked over the Metropolitan Planning Organization to make sure

they were doing things accordingly, and they rated them. She stated they were ding on this particular report, and, therefore, they were adding this to their LRTP, as an appendix, as appropriate action for that TMA report.

Mr. Nene recommended approval of Resolution No. 19-22, amending the TRiP 2045 LRTP to include the appendix entitled "System Performance Report."

Said motion was duly seconded by Mr. Autry.

Mr. Moore called for the vote on the above motion, and it was unanimously approved by the Technical Coordinating Committee members present.

Mr. Moore stated the next item on the agenda was an FY 2020-2023 TIP amendment, Resolution No. 20-22.

Mr. Moore recognized Ms. Lowe.

(Ms. Lowe made a PowerPoint presentation.)

Ms. Lowe stated that Resolution No. 20-22 was a resolution to adopt Performance Measure No. 3, which was System Reliability for interstate and non-interstate travel. She stated that, basically, they were looking at travel times along interstate and non-interstate highways, that they were looking at truck travel time, the reliability of those particular arterials and collectors.

Mr. Autry recommended approval of Resolution No. 20-22, adopting and supporting the Statewide System Performance Measurement (PM3) Measures and Targets, as approved by ALDOT.

Said motion was duly seconded by Ms. Quick.

Mr. Moore called for the vote on the above motion, and it was unanimously approved by the Technical Coordinating Committee members present.

Mr. Moore stated the next item was an FY 2020-2023 TIP amendment, that Resolution No. 21-22 changed the Surface Transportation Attributable Projects section of the TIP with project #100046745.

Mr. Moore recognized Ms. Lowe.

(Ms. Lowe made a PowerPoint presentation.)

Ms. Lowe stated that Resolution No. 21-22 was for a 2-foot safety widening and resurfacing on Balch Road, that this basically increased the cost, and it would start somewhere around FY 2023.

Ms. Lowe stated she was displaying the location map for the project.

Mr. Nene recommended approval of Resolution No. 21-22, amending the National Highway System/Interstate Maintenance section with an increase in project costs on project #100046745, "2 FT SAFETY WIDENING AND RESURFACING OF CR-17 (BALCH ROAD) FROM .53 MILE SOUTH OF CR-21 (BROWNS FERRY ROAD) TO NORTH OF CR-27 (GOOCH LANE) IN THE CITY OF MADISON."

Said motion was duly seconded by Mr. Autry.

Mr. Moore called for the vote on the above motion, and it was unanimously approved by the Technical Coordinating Committee members present.

Mr. Moore stated the next item on the agenda was an FY 2020-2023 TIP amendment, that Resolution No. 22-22 changed the National Highway System section of the TIP with a project #100067316 cost increase.

Mr. Moore recognized Ms. Lowe.

(Ms. Lowe made a PowerPoint presentation.)

Ms. Lowe stated this was a resolution to adopt the cost increase for the Utility Phase of the Blake Bottom widening project. She stated that, basically,

they had an engineer's estimate that was in this from many years prior, and at this time they had a reasonable cost estimate of what the project might actually cost. She stated that was why they had this particular cost increase for this particular phase, which was utilities.

Ms. Lowe stated she was displaying a location map.

Mr. Faulkner recommended approval of Resolution No. 22-22, amending the National Highway System section in the Adopted FY 2020-2023 TIP to increase the funding of project 100067316, "WIDENING FOR ADDITIONAL LANES ON CR-47 (BLAKE BOTTOM ROAD) FROM CR-19 (JEFF ROAD) TO SR-235 (RESEARCH PARK BOULEVARD)."

Said motion was duly seconded by Mr. Autry.

Mr. Moore called for the vote on the above motion, and it was unanimously approved by the Technical Coordinating Committee members present.

Mr. Moore stated the next item was an FY 2020-2023 TIP amendment, that Resolution No. 23-22 changed the National Highway System section of the TIP with a project #100067318 cost increase.

Mr. Moore recognized Ms. Lowe.

(Ms. Lowe made a PowerPoint presentation.)

Ms. Lowe stated this was the second portion of the previous project, that it was the construction phase, and the same applied, that this was a cost increase. She stated that no MPO funds were being used on this particular project, that this was due to a BUILD grant being utilized, and making sure that these were in their TIP.

Ms. Lowe stated she was displaying a location map.

Mr. Faulkner recommended approval of Resolution No. 23-22, amending

the National Highway System section in the Adopted FY 2020-2023 TIP to increase the funding of project 100067318, "WIDENING FOR ADDITIONAL LANES ON CR-47 (BLAKE BOTTOM ROAD) FROM CR-19 (JEFF ROAD) TO SR-255 (RESEARCH PARK BOULEVARD)."

Said motion was duly seconded by Mr. Nene.

Mr. Moore called for the vote on the above motion, and it was unanimously approved by the Technical Coordinating Committee members present.

Mr. Moore stated the next item was an FY 2020-2023 TIP amendment, that Resolution No. 24-22 changed the Surface Transportation Attributable Projects section of the TIP with a project #100033490 cost overrun.

Mr. Moore recognized Ms. Lowe.

(Ms. Lowe made a PowerPoint presentation.)

Ms. Lowe stated that this was an administrative modification back in August of 2019, and it warranted a resolution at this time because of the large amount of the project. She stated they had not specifically clarified what the dollar amount was in 2019, that they had stated it was about \$2 million, but they had not given a specific estimate. She stated that since then, they had applied some lapsing funds to this particular project, which had decreased the amount, so the amount they were looking to cover at this time in this cost overrun for the widening and realignment of the Church Street project was about \$1.2 million. She stated this was for the right-of-way phase, and this was mainly because of the purchase of the Sherman Concrete site.

Mr. Autry recommended approval of Resolution No. 24-22, amending the National Highway System section in the Adopted FY 2020-2023 TIP to increase the funding of project 100033490, "WIDENING AND

REALIGNMENT OF CHURCH ST. (PHASE I) FROM MONROE ST. TO E. OF PRATT AVE., AND REALIGNMENT OF PRATT AVE. INCLUDING BRIDGE REPLACEMENT AT PINHOOK CREEK (BIN #008439) IN THE CITY OF HUNTSVILLE."

Said motion was duly seconded by Ms. Martin.

Mr. Moore called for the vote on the foregoing resolution, and it was unanimously approved by the Technical Coordinating Committee members present.

Mr. Moore stated the next item was an FY 2020-2023 TIP amendment, that Resolution No. 25-22 changed the Transit section of the TIP with a project #100070424 cost increase.

Mr. Moore recognized Ms. Lowe.

(Ms. Lowe made a PowerPoint presentation.)

Ms. Lowe stated that Resolution No. 25-22 was for a Transit project cost increase, that this particular project was Section 5307, and these were operating funds, and the cost increase was to accommodate additional personnel and COLAs, things of that nature.

Mr. Faulkner recommended approval of Resolution No. 25-22, amending the Transit section in the Adopted FY 2020-2023 TIP to increase the funding of project #100070424, "SECTION 5307 TRANSIT HUNTSVILLE OPERATING ASSISTANCE FY 2023 (APPORTIONMENT FY 2022 <75 BUS)."

Said motion was duly seconded by Ms. Quick.

Mr. Moore called for the vote on the above motion, and it was unanimously approved by the Technical Coordinating Committee members present.

Mr. Moore stated the next item on the agenda was an FY 2020-2023

TIP amendment, that Resolution No. 26-22 changed the Transit section of the TIP with a project #100070419 cost increase.

Mr. Moore recognized Ms. Lowe.

(Ms. Lowe made a PowerPoint presentation.)

Ms. Lowe stated that this particular resolution was also a Transit cost increase. She stated this was for Section 5339 (a), which was Transit Capital. She stated this was for any additional capital needs. She stated that the FTA was requiring Huntsville Transit to make sure they put everything into one super grant, and this was a couple of cost increases.

Mr. Nene recommended approval of Resolution No. 26-22, amending the Transit section in the Adopted FY 2020-2023 TIP to increase the funding of project 100070419, "SECTION 5339 TRANSIT CAPITAL HUNTSVILLE BUSES SGR FY 2023 (APPORTIONMENT FY 2022)."

Said motion was duly seconded by Mr. Faulkner.

Mr. Moore called for the vote on the above motion, and it was unanimously approved by the Technical Coordinating Committee members present.

Mr. Moore stated that next on the agenda were Nonaction Items, FY 2020-2023 TIP Administrative Modifications.

Mr. Moore recognized Ms. Lowe.

(Ms. Lowe made a PowerPoint presentation.)

Ms. Lowe stated that these were nonaction items, that they were basically Administrative Modifications, letting the TCC know what had happened between the last MPO meeting and this MPO meeting. She stated the first two were resurfacing projects, that the first was a level-of-effort project, that there were federal dollars coming in to do maintenance along this

highway, with an estimate of about \$1.9 million and a target start date of January 27, 2023. She stated the second project, being a level-of-effort project as well, was federal maintenance being done on this particular highway, with an estimate of \$3.6 million and a target start date of December 2, 2022.

Ms. Lowe stated the last project was just moving funds from one phase to another. She stated this was on the Northern Bypass, the utility phase, and they were moving funds to the PE phase of the project, with an amount of \$842,234.54.

Mr. Moore asked if there was anyone from the public who would like to comment at this time.

Mr. Jake Roth, City of Owens Cross Roads, City Engineer, appeared before the Committee. He stated that the City of Owens Cross Roads would like to present a project for the MPO, that it was 600 feet of roadway widening and stormwater improvements at Craft Craig Road, between Old Highway 431 and U.S. Highway 431. He stated this was a project that had been in the works some time, that it had been a problem area for them, and they would like to work to get it on the list of projects for the MPO.

Mr. Moore stated that someone would get with Mr. Roth after the meeting.

Mr. Moore asked if there were any further comments.

There was no response.

Mr. Moore asked if there were any TCC member comments.

There was no response.

Mr. Moore stated this was Ms. Lowe's last MPO meeting in Huntsville, that she would be moving on to the Federal Highway Administration in Montgomery. He stated to Ms. Lowe that they appreciated everything she had

done.

Mr. Moore stated that the meeting was adjourned.

(Meeting adjourned at 3:20 p.m. on August 17, 2022.)